

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, January 8, 2013
Room C408 at 0930 hours

Members:

Fraser Archibald (absent)
Diane Bradley
Lynn Carter
Raymond Chow
Patricia Cia
Roy Daykin, Chair
Julia Denholm)
Charlotte French
Margaret Heldman
Ian Humphreys
Darrell Kean
Gerda Krause
Gurbax Leelh (absent)

Julie Longo
Ian McBain (absent)
Clayton Munro
Brad O'Hara
Dawn Palmer
Ajay Patel
Gunkirat Randhawa (absent)
Pierre-André Santin
Tomo Tanaka
Daniel Thorpe
Wendy Watson
Gayleen Wren

Guests:

Barry Coulson, Director, Finance
Korena Jang, Manager, Board and Executive Operations

Recorder:

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, R. Daykin thanked everyone for their encouragement and kind words for his new role as the President and CEO of Langara. He noted that the Board is pleased with the direction the College is going and particularly thanked D. Ross for his hard work and support to the College and praised his leadership.

R. Daykin noted that Langara's focus on students, sense of community, highly-respected status in the post-secondary sector, and solid financial base were all the reasons that attracted him to Langara two years ago.

R. Daykin noted that he will be announcing some position changes in the coming week, of which are intended to re-align responsibilities in the Vice-President, Administration and Finance portfolio and create opportunities for leadership development.

1. REVIEW OF AGENDA

The agenda was approved with the following additions:

- Item 2 c) Presidential Search Update

R. Daykin

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held December 4, 2012

The Minutes of the Meeting held on December 4, 2012 were accepted.

b) Banner Next Generation Project Update

C. French provided an update on the Banner Next Generation Project. She advised that meetings about transfer credit and waitlist implementation are scheduled with academic divisions.

C. French also advised that the electronic transcript project, for sending and receiving with six other institutions, is being tested with SFU and Douglas and expected to go live within the next few weeks.

c) Presidential Search Update

R. Daykin advised that the Board has approved the establishment of a Presidential Search and Recommendation Committee and invitations have been sent out to each consultancy group inviting them to identify a representative. The first Committee Meeting is expected to be held in early February.

3. CURRICULUM ITEMS

a) Education Council Meeting held on November 20, 2012

G. Krause referred to the summary report of the Education Council meeting held on November 20, 2012. She highlighted a new course, intended to try out different topics on a semester by semester basis, in Kinesiology/Human Kinetics, and three new courses, replacing two previous courses, in Publishing.

Under Other Business in the summary report, G. Krause noted that Education Council Meeting Minutes will be posted on the Langara website from now on, replacing the current practice of distributing through emails. She also noted that significant work has been done to edit the Education Council Resource Manual.

Under Information Items in the summary report, G. Krause highlighted an orientation for new members to be held on May 14, 2013, and mentioned new and revised Continuing Studies certificate programs' information as sent to Education Council.

The Education Council summary report for November 20, 2012 was received for information.

b) Education Council Meeting held on December 18, 2012

G. Krause referred to the summary report of the Education Council meeting held on December 18, 2012 and highlighted the Final Examinations Policy has been revised intensively to reflect current practice and remove procedure.

G. Krause also highlighted the approval of Production Design Certificate program to meet student loan eligibility.

The Education Council summary report for December 18, 2012 was received for information.

4. FOR INFORMATION

a) Wellness Fair/Committee

D. Palmer gave a presentation on Wellness Promotion, designed to support physical and mental health of employees. She noted that a Wellness Fair, to be held on February 5, 2013 between 11 a.m. and 2 p.m. will be the kickoff event and a website will be created. She further noted that a committee will be established as the first step with invitations to be sent out to recruit members from all employee groups.

D. Palmer also noted that HR is working on policy and information for staff in relation to the Duty to Accommodate and Attendance Promotion.

b) UNBC MBA Program

B. O'Hara announced that Langara is collaborating with UNBC to be the host facility for UNBC's Master of Business Administration degree program beginning in August 2013. In addition to being the Vancouver venue for the 18-month program designed for working professionals, Langara is also receiving two seats to be granted to employees for each program intake. The selection process for awarding the seats is to be determined.

An official signing ceremony will be held on campus on February 18, 2013.

c) Applied Urban and Rural Planning Program Review

B. O'Hara advised that the process for reviewing the Applied Urban and Rural Planning Program is well underway. The program will resume as currently structured in September 2013. Further work is required if they program is to be restructured as a post baccalaureate diploma.

d) 2013/2014 Budget Update

B. Coulson provided an update on the 2013/14 Budget noting continued uncertainty around government funding. Work is underway to reduce a projected shortfall of approximately \$1M, which currently includes the recognition of any lapses in filling vacant positions as well as a proposed increase in tuition fees. As mentioned previously, any enhancements to the budget will be centred around items that support revenue generation.

A budget update will be presented to Langara Council in February, and a final draft budget will be presented to the Langara Council, for recommendation to the President, for final presentation to the Board of Governors at its March meeting.

There being no further business the meeting was adjourned at 1006 hours.